

COTTLEVILLE EXHIBIT WAIVER AGREEMENT

Terms and Conditions:

- Your Oak Leaf membership must be current (dues of \$30 paid).
- No nudes are allowed - all artwork should be family-friendly. Oak Leaf Artist Guild and Cottleville reserve the right to refuse work that they consider objectionable.
- Originals or prints of originals are acceptable. Copies of others' work are not acceptable.
- Two-dimensional art must be suitably framed, ready to hang, and complete with screw eyes and hanging wire. No saw tooth hangers are allowed. Mats must be clean and properly aligned, and frames must be in good condition. If your artwork does not require a frame (as in gallery-wrapped canvases), the sides of the artwork must be finished, with no nails or staples visible. The back of the work should look neat and finished.
- For safety, two-dimensional work larger than 16" x 20" must use Plexiglas for its protective layer (rather than glass) if such a layer is required (as in watercolors).
- Sculpture, unless it can be hung on a wall, must be free-standing. No viewing cases or pedestals are provided.
- All work must remain on exhibit through the end of the show (November 2013) unless it is sold, in which case the artist may replace the sold piece with a similarly-sized piece. Artists or their agents are responsible for retrieving their work at the end of the show.
- Artists will handle their own sales, and Cottleville will not take a commission.
- Artists will need to update the inventory sheets in the Artist Bio Book to reflect when they sell artwork and when they replace the sold artwork with a new piece.
- Precautions will be taken to safeguard work from loss or damage; however, the Oak Leaf Artist Guild, Cottleville City Hall, or any person working with the show will NOT be responsible for loss or damage to any work.